PRE-COMMISSIONING CHECKLIST

PROJECT NAME: ..... **JOB NO:** .....

SYSTEM/ZONE: .....

CONTRACTOR: .....

REHEAT COILS

SYSTEM	ITEM/TASK	YES	NO	N/A
UNIT CHECK				
•	Visual inspection, no apparent damage	☐	☐	☐
•	Coil installed correctly	☐	☐	☐
•	Drip tray piped to waste (if applicable)	☐	☐	☐
PIPEWORK				
•	Flushing, venting and chemical treatment complete	☐	☐	☐
•	Pipework insulated and adequately supported	☐	☐	☐
•	Flow/return isolating valves installed at coil and set in operational position	☐	☐	☐
•	Strainer installed and cleaned (c/w test port each side of strainer)	☐	☐	☐
•	Drain cock installed in accessible location	☐	☐	☐
•	Automatic air vent installed in accessible location	☐	☐	☐
•	Correct control valve installed in the return line, in the correct direction and operational	☐	☐	☐
•	All regulating valves open to 100% open or flow limiting valve cartridges installed	☐	☐	☐
•	Test points installed on both sides of the reheat coil	☐	☐	☐
•	Flushing loop by-pass valves installed and closed	☐	☐	☐
OTHERS				
•	Temperature sensor/controller installed	☐	☐	☐
•	Ceiling access provided to dampers, valves, actuators, controls, filters etc.	☐	☐	☐

COMMENTS

COMPLETION

Signed		Date	